

STANDING ORDER INSTRUCTION

PERSONAL DETAILS	
My Name	
My Address	

MY BANK DETAILS	
Name of Bank/Building Society	
Bank Address	
Bank Account Number	
Bank Sort Code	

PAYMENT DETAILS	
Amount [in Figures]	
Amount [in Words]	
Starting Date of Standing Order	
Frequency [Circle]	Weekly - Fortnightly - Monthly - Quarterly
Standing Order Reference	

PAYMENT TO	
Name of Bank:	Barclays Bank
Account Name:	Wimbledon Park Co-operative Rent Collection
Bank Account Number	0097 6733
Bank Sort Code	20-90-69

****Please cancel any current standing orders when setting up this new standing order*****

Please arrange for the following payment to be made from my account to the Wimbledon Park Co-operative Rent collection account to supervisor until further notice.	
Signed	
Date	

Once this form is all complete, please hand this into your nearest bank branch.