

For official use only

Permit No. _____

Date of issue _____

Resident Parking Permit - Application Form

Name of estate _____

Part 1 - Your details

Surname _____

Mr/Mrs/Miss/Ms/other _____

Forenames (in full) _____

Address _____

Postcode _____

Email _____

Telephone (daytime) _____

Telephone (mobile) _____

Part 2 - Documents

(Please note that if you do not enclose all three correct documents your application cannot be processed)
I am enclosing:

(please tick the appropriate boxes)

This application form

My proof of residence in the form of:
(choose one of the following)

mortgage letter or tenancy agreement

payment card/rent statement

driving licence

pension or benefit book

recent gas, electricity or telephone bill

My proof of vehicle ownership, in the form of:
(choose one of the following)

the vehicle registration document

the hiring/leasing agreement

a signed letter from my employer

Part 3 - Vehicle details

Registration No. _____

Make and model _____

Colour _____

Is the vehicle kept and used by you? Yes No

Are you the registered owner? Yes No

If no, who is the registered owner? _____

Name and address _____

Does the weight of your vehicle exceed 3.5 tonnes? Yes No

Part 4 - Declaration

I confirm that:

The address shown in Part 1 is my usual place of residence or leasehold property and all the information I have given in this application is correct.

I will immediately return the permit to the council in the event of any of the following circumstances:

- The council ends my tenancy/lease on the estate for which the permit has been issued.
- I end my tenancy/lease on the estate for which the permit has been issued.
- I sell or dispose of the vehicle shown on the permit.
- The council withdraws the permit or it is not valid for any other reason.

The council is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form for the prevention and detection of fraud. From time to time the council may use such information for research purposes and to develop other services.

The council reserves the right at any time to withdraw a permit from any person it suspects of having made a false statement for the purpose of obtaining a residents' permit.

Signature _____

Date _____

(This declaration may only be signed by the person named in Part 1)