

**Minutes of Wimbledon Park Co-operative general meeting
Wednesday 16 March 2022**

Agenda item	Action/Outcome
<p>1. Attendance and apologies In attendance: Mary Cunningham (MC), Helen Chantry (HC), Linda Stevens (LS), Steve Kelly (SK), Max Findley (MF), Joanna Leszczynska (JL), Shaun Wilcox (SW), Silvia Cocco (SC), Hugo Pastor (HP), Linda Stephens (LS), Annelise Jespersen (AJ), Linda Osborne (LO), Colin Peters (CP), Diana Farley (DF), Chris Pullinger (CPu), Colin Peters (CPe) Toni Causer (TC)</p> <p>Apologies: Sarah Stevens, Steven Johnson, Efefferia Kotzia, William Rice, W Urbanski, Robert Cook, Lloyd Bisnouth</p> <p>Minutes taken by AJ</p>	
<p>2. Declaration of interests No interests declared.</p>	
<p>3. Agree minutes of previous meeting held 15 December 2021 HC asked for the words "but approximately £2m" in section 8.2 to be deleted. HC asked for last sentence in section 5 to be changed from "security process" to "procurement process".</p>	<p>Minutes agreed subject to requested changes being made.</p>
<p>4. Matters arising from the minutes</p>	
<p>4.1 Restriction of time on parking permits for transient population HC confirmed that the Council is unable to adjust time for which permits are issued.</p>	
<p>4.2 Entry roads HC is still waiting for Council's legal team to respond re Allenswood part of the road.</p>	<p>Action carried over HC to follow up with Council's legal team.</p>
<p>4.3 Arrange a meeting with local police</p>	<p>Action</p>

Agenda item	Action/Outcome
<p>HC, MC and Lloyd attended a meeting, but HC hasn't seen police recently to be able to speak with them about a meeting.</p> <p>The issue of neighbourhood watch will be taken up by SK as part of his work.</p>	<p>SK to engage with Neighbourhood Watch.</p>
<p>4.4 Sheds policy</p>	<p>Action</p> <p>HC will draft the policy for the Board approval by the time of the next meeting.</p>
<p>4.5 Complaints procedure</p> <p>HC said she hasn't yet received the amended complaints procedure.</p>	<p>Action</p> <p>JL will finalise the complaints procedure.</p>
<p>4.7 Matters arising tracking system</p> <p>HC said this was a work in progress and would be reported on at the next meeting.</p>	<p>Action</p> <p>HC to report on progress of a tracking system at the next meeting.</p>
<p>4.8 Quarterly estate report</p>	<p>Action</p> <p>HC will update at next meeting</p>
<p>4.9 Store sheds</p> <p>HC reported that there are three offers in the system (waiting for Council), three who want to swap sheds, and three on the waiting list.</p>	
<p>5. Budget proposal for 2022-23</p> <p>HP presented the budget in absence of accountant.</p> <p>DF raised questions about whether the Wandsworth BC fees were for a year or 9 months. HP confirmed they were for 9 months.</p> <p>DF raised issue of depreciation and asked whether it was normal to show as zero or would it be added at the end of the year.</p>	<p>Action</p> <p>MC to find out about the depreciation issue.</p> <p>Outcome</p> <p>The budget was unanimously agreed.</p>
<p>6. Manager's performance report</p> <p>See 4.8 above.</p> <p>The current membership of the Co-op is 92.</p>	
<p>7. Residents' satisfaction survey</p> <p>HC said that the Co-op needs to do a survey every year. MC asked if the issue of a digital version of the survey could be resolved.</p>	<p>Action</p> <p>This issue to be on agenda at next Board meeting.</p>

Agenda item	Action/Outcome
<p>TC said both a paper and digital version is needed, and that the survey needs to be inclusive.</p> <p>Several options for how a digital survey could be carried out were discussed.</p>	
<p>8. Health and Safety: fire doors update</p> <p>HC said that the front doors of tenanted properties are being upgraded. The Council will start surveys in March to assess which doors need to be upgraded. Each door will be made individually to the property, and there will be a choice of five colours. Two test flats will form a pilot study.</p> <p>It is not clear what leaseholders need to do regarding their front doors.</p>	<p>Action</p> <p>HC to seek clarification from the Council on what action leaseholders are expected to take.</p>
<p>9. Board Subcommittees briefing</p> <p>MC explained the three Board Subcommittees that have been set up: Finance, Staffing and HR, and Gardening and Environment.</p> <p>MC also asked if others could consider joining the Board or helping with the subcommittees.</p>	
<p>10. Small Improvements Budgets (SIBS) update</p> <p>HC said that the work on the bicycle and motorbike area at the back of Allenswood was progressing.</p> <p>HC said there was a need to get a specialist contractor in for the pathways because of the steep gradient.</p> <p>HC confirmed in response to question from MC that it would be possible to submit a SIBS bid before the end of April.</p>	
<p>11. 5G mast, Fernwood</p> <p>HC said a telecoms provider has done a multisite survey.</p> <p>HC said the Co-op should receive a share of the money from the Council.</p> <p>HC said any questions and concerns should be raised at the consultation stage.</p> <p>MC said the issue would be mentioned at the community meeting at the library the following week.</p>	
<p>AOB</p> <p>LS asked when general meetings would be held in the library again.</p> <p>MC said they aimed to hold the June meeting in the library with an online option.</p>	<p>Actions</p> <p>HC to check whether library has tech for hybrid meeting.</p>

Agenda item	Action/Outcome
<p>DF raised the problem of damage to the bolts on the bin cupboards.</p> <p>The ongoing issue regarding Sainsbury's and parking was raised and whether a meeting with them could be arranged.</p>	<p>HC to look at possibility of stronger bolts.</p> <p>HC to speak with Sainsbury's community liaison.</p>
Next meeting	<p>Outcome</p> <p>The next meeting will be on 25 May.</p>